



**NOTICE TO THE MINISTER OF JUSTICE AND EQUALITY OF CHANGE OF  
ADDRESS OR LEGAL REPRESENTATIVE**

- In accordance with section 16(3)(c) of the International Protection Act 2015 you must inform the Minister for Justice and Equality of your address and any change of address as soon as possible. Please note that if you fail to do so, you may be deemed to have failed in your duty to co-operate in the assessment of your application under Section 27 of the 2015 Act.
- You are also requested to keep the Minister advised if you change your legal representative. This form should be used for that purpose.
- Fill in Part 1 and either or both Part 2 or Part 3. Send the completed form to

**International Protection Office  
Irish Naturalisation and Immigration Service  
79-83 Lower Mount Street  
Dublin 2  
D02 ND99  
Telephone 01 602 8000**

**Part 1**

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Your Reference Number \_\_\_\_\_

## Part 2

Your New Address \_\_\_\_\_  
\_\_\_\_\_

Your Phone Number \_\_\_\_\_

## Part 3

Your new Legal Representative

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

**Your Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

### Privacy Notice

The International Protection Office (IPO) of the Irish Naturalisation and Immigration Service (a part of the Department of Justice and Equality) will treat all information and personal data that you provide as confidential, in accordance with the EU General Data Protection Regulation and the Data Protection Act, 2018. Information provided to the Department of Justice and Equality will only be shared with other approved organisations in accordance with appropriate legislation.

The full text of the Privacy Notice for the IPO 'International Protection Office Privacy Notice (IPO (PP) 52)' can be found on our website at <http://www.ipo.gov.ie>. The full text of DJE's Data Protection Policy can be found at [http://www.justice.ie/en/JELR/Pages/Data\\_Protection](http://www.justice.ie/en/JELR/Pages/Data_Protection)